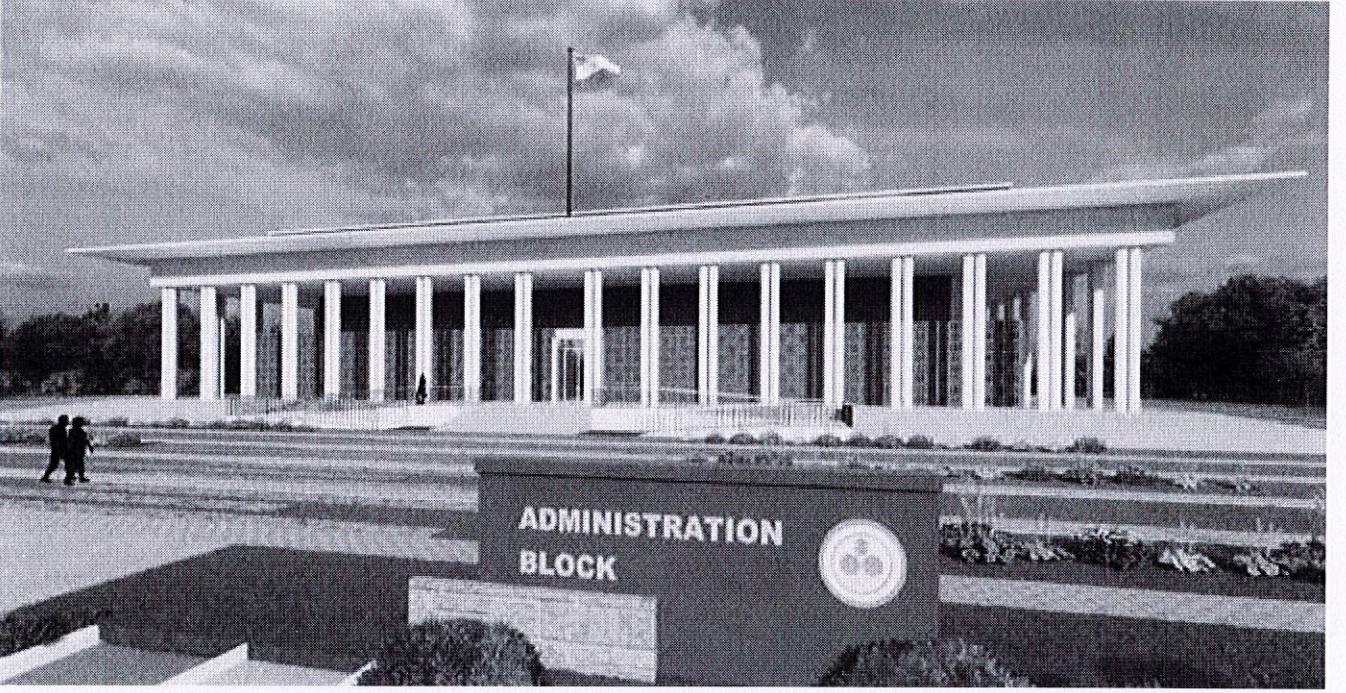




ఆంధ్రప్రదేశ్ కేంద్రీయ విశ్వవిద్యాలయ ఆంధ్రప్రదేశ్ కేంద్రీయ విశ్వవిద్యాలయం
CENTRAL UNIVERSITY OF ANDHRA PRADESH
(Established by an act of Parliament in 2019)



Proposed New Administrative Block of CUAP at Jantluru, Ananthapuramu Dist. (AP)

Address: Central University of Andhra Pradesh
JNTU Road,
Chinmaya Nagar,
Ananthapuramu,
Andhra Pradesh - 515002, India

Website: cuap.ac.in

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ABOUT CUAP

Central University of Andhra Pradesh holds a special place in the Indian University System. It was born out of a promise made by Government of India to fulfill the aspirations of people of Andhra Pradesh on the eve of bifurcation of the erstwhile composite state of Andhra Pradesh into Telangana and Andhra Pradesh. The University is established in 2018 in the district head quarter town of Ananthapuramu in the Rayalaseema region of Andhra Pradesh. The Region has immense historical significance as it forms the part of the Vijayanagara Empire ruled by majestic king Sri Krishnadevaraya, among others. The folklore of the region is richly filled with the stories of Sri Krishnadevaraya's people centric rule and several welfare measures. That apart the region is also known for its mineral deposits and salubrious climate of the Deccan Plateau. The region also is known for sericulture and horticulture crops. As a feather in the cap the global auto major KIA started its operations in a green field project, just 60 KMs away from Ananthapuramu city. Further Ananthapuramu is also a prominent educational hub with higher educational institutes such as Sri Krishnadevaraya university, Jawaharlal Nehru Technological University, Sri Sathya Sai Institute of Higher Learning, Government Medical College and a century old Government Arts College, apart from a host of engineering colleges.

Establishment of Central University of Andhra Pradesh heralds a new era in the sphere of higher education. With innovative academic programs which are socially and culturally relevant, the university is, poised for rapid growth in the years to come. Transforming students into knowledgeable and responsible citizens of the nation through value-based education with an emphasis on interactive learning coupled with hands on experience is the hallmark of this new university. Accordingly, the university envisages to offer demand driven multi-disciplinary courses focusing on experiential learning through several short- and long-term vocational courses in active collaboration with the industry.

The university in course of time will also rollout Study India Program to cater to the needs of the foreign students with academic grades/credits transfer option.

VISION: To be an institute of excellence in the sphere of higher education committed to providing an environment conducive to learning, offering relevant academic programs to promote individual well-being and professional development for a knowledge society through augmenting economic, social, cultural and environmental progress of the people irrespective of caste, creed, colour and region.

MISSION: To create and promote a climate conducive to the all-round growth of the stakeholders through the use of state-of-the-art technology in partnership with industry and society to promote world class learning, research, innovation and entrepreneurship.

Vice Chancellor's Message



Warm Greetings to you all!

I am very happy and consider it a privilege to be the first Vice Chancellor of the Central University of Andhra Pradesh. On the eve of bifurcation of the State of Andhra Pradesh, Government of India paved the way to the birth of a new, much-needed, temple of higher learning in the most backward district in the State, Ananthapuramu. Thus, the Central University of Andhra Pradesh has a special place in Indian university system as it will usher in excellent educational opportunities aimed at fulfilling the aspirations of the youth of the country, not only at the regional level, but also at the national and global levels.

Societies as well as governments are fast catching up with the pace of knowledge dissemination, a dire necessity for both social and economic prosperity of a nation. Higher education must attract our burgeoning youth, the most precious resource of India. We will have to, therefore, put our minds together and make the youth knowledgeable, skilled, and useful citizens, who in turn serve and make our country stand in line with the technologically, socially, and economically developed nations of the world. In the 21st century, higher education and knowledge have become the main tools to achieve technological advancement, research and development, and extension activities that facilitate rapid socio-economic progress besides making the nation environmentally sustainable, self-reliant, and self-sufficient in all spheres of life.

In this context, it is necessary that Education 4.0 be linked with Industry 4.0 to cater to Generation Z. Identifying thrust areas for teaching and research, and resilient and contextually relevant curricula for most advanced and relevant programmes of study must be in place to get the desired results. A constant search for newer areas of study to meet the regional, national, and international needs for a meaningful education shall be the hallmark of this University. As the founder Vice Chancellor, it would be my special focus to set the right direction to make the University foray into socially and economically relevant academic programmes of quality.

The five vital stages in the life cycle of higher education, viz., Enrolment, Curriculum Design, Teaching-learning, Assessment and Outcome, will be given equal importance. Incremental progress in each of these stages will help enhance the quality and thus contribute to a high standard of education in the University. There will be an all-out effort to transform “Technology-led jobless growth into a Technology enabled job-led growth.”

Programmes for Internal Revenue Generation (IRG) will be undertaken by embarking on continuing education, sponsored research and consultancy, and collaboration and extension activities. The following activities will be given priority to reach the goals we set: Sense-Making, Social Intelligence, Novel and Adaptive Thinking, Cross-Cultural Competence, Computational Thinking, New Media Literacy, Trans-Disciplinarily, Design Mindset, Cognitive Load Management, Virtual Collaboration, and Non-Tech Skills.

The motto of our University is *vidya dadaathi vinayam*. Let us constantly be reminded of this laudable motto that will manifest in whatever measures we undertake to move forward. Towards this, we should endeavour to create a nurturing platform where students and faculty unhesitatingly try out creative ideas. Making a difference in the life of every student is the goal of this university. At CUAP, we have the advantage of creating a system on a fertile ground with fresh ideas and innovative thoughts. The fresh environment offers us ample scope to do things differently.

I am sure many highly motivated scholars aiming for new heights in their careers are excited to join us in the journey to make this University a Centre of Excellence. Besides this, the prospective students will be able to realize their dreams of transforming into socially relevant and responsible professionals in whatever careers they pursue. Let me assure them that they have made the most appropriate choice.

University is much more than buildings, infrastructure and just a collection of people. The larger objectives could be accomplished only when all these resources are put to judicious use to make the system run like a well-oiled machine. To quote Swami Vivekananda, "Education is the manifestation of perfection already in the man. We want that education by which character is formed, strength of mind is increased, intellect is expanded, and by which one can stand on one's own feet."

All the best!

Prof. S.A. Kori

1. Academic Calendar:

a) No. of Semesters:

Under Graduation	6 semesters
Post-Graduation	4 semesters

b) Holiday list:

GAZETTED HOLIDAYS 2023

Sl. No	Gazetted Holidays	Date	Day
1	Republic Day	January-26	Thursday
2	Ugadi	March-22	Wednesday
3	Ram Navami	March-30	Thursday
4	Mahavir Jayanti	April-04	Tuesday
5	Good Friday	April-07	Friday
6	Idu'L FITR	April-22	Saturday
7	Buddha Purnima	May-05	Friday
8	Idu'L Zuha (Bakrid)	June-29	Thursday
9	Muharram	July-29	Saturday
10	Independence Day	August-15	Tuesday
11	Ganesh Chaturthi	September-19	Tuesday
12	Milad-un-Nabi or Id-e-Milad (Prophet Mohammed's Birthday (ID-E-Milad)	September-28	Thursday
13	Mahatma Gandhi's Birthday	October-02	Monday
14	Dussehra (Vijay Dashami)	October-24	Tuesday
15	Diwali (Deepavali)	November-12	Sunday
16	Guru Nanak's Birthday	November-27	Monday
17	Christmas Day	December-25	Monday

2. Admission Committee:

To drive the entire process, an Admission Committee has been constituted for the Academic Session 2023-24. The Admission Committee has the responsibility of admission.

Chair: Prof. G Ram Reddy (Dean-in-Charge)

Members: Prof. S Hanuman Kennedy - Nodal officer

Dr. K Nagarjuna – Deputy Nodal officer

Dr. M Manivannan – Deputy Nodal officer

3. Orientation:

The first day of the academic year is scheduled as the Orientation Week which starts in the month of AUGUST. During the Orientation, the University welcomes new students and common information sessions are held in order to acclimatize the new students to the University, its campuses and the surrounding areas. Orientation program begins before the commencement of classes; therefore, students need to be registered to the courses for the programme of study. The programme includes a comprehensive intro of the following components:

a) Admissions: The Admission Committee briefs the students on the post-admission procedures, Registration Process, student undertaking etc.

b) Academics: The Dean of School and all the faculty members will discuss about courses, course requirements, course credits, Academic Integrity etc.

c) Exam/Grades/Evaluation: Nodal officer, Admissions briefs the students on Examination and Assessment Procedures, Grading Format, etc.

d) Internal Complaints: The University is committed to promoting an environment that encourages equality of opportunity and ensures that students, faculty and staff are not subjected to any form of harassment. The Chair (ICC) briefs the students about various disciplinary issues, forms of harassment, and necessary legal and disciplinary measures as per Orientation the law of the land and as per the norms of the University.

e) Residence: Hostel wardens brief the students on facilities provided at the Residential Halls, the accommodation process, various norms and disciplinary measures, dining hall etc.

4. Post-Registration:

a) Student Identification Card: The University provides all students with a Student Identification Card. The card enables students to access the University library and other facilities such as the University shuttle services and Dining services etc. If a card is lost, stolen or damaged, the Admission office may be informed immediately. In such cases, reporting

quickly will prevent unauthorized use of University Card. In case of unauthorized use of the card, the student shall be responsible and punitive measures will be taken against such student/s. If a lost or stolen card is recovered after a replacement has been requested, it cannot be used and must be returned to the Office of Admissions. The card gets invalid at the end of its validity date, as mentioned on it. However, if the student is debarred from the University on account of any reason viz. cancellation of admission, withdrawal from the programme or non-deposition of University fees etc., the validity ends with immediate effect. On completion of the course, it is mandatory for the students to return the card to the Admission Office during clearance of No Dues.

b) Email Account: Email is CUAP University's primary medium for all official communication with students. The University expects all students to read official emails on a timely basis. All students will be given an Email ID upon arrival on campus. This account must be activated and passwords must be reset immediately. Students are required to use this account for all official University related correspondence. All official notices and other correspondence from the University Office will be sent to this email account. It is the responsibility of the students to check regularly their email account. Students must be aware that the University will send e- bills, notices for payment of fees etc. and failure to access the email account shall not grant any exemption. The Email ID may work until receipt of final degrees from CUAP University. Graduated students may register as an Alumni at Alumni portal for which a fresh alumni Email ID will be issued.

c) Contact Details: It is mandatory for the students to submit their permanent address and contact details of parents including copy of Identification cards of parents (Voter ID / Aadhar / Pan / Passport etc.) at the time of Registration. It is also mandatory to inform the Student Affairs Office in case of any changes in their permanent addresses as well as contact details.

5. Code of Conduct:

All members of the CUAP community carry the name and reputation of the University and are responsible for maintaining it. The role of students is crucial to the above endeavor as they play an instrumental role in defining the character of the University. They are therefore expected to conduct themselves in a way that is respectable and dignified. Students may express their opinions as well as problems in a dignified manner without demeaning the dignity of others.

All members of the CUAP community must work towards maintaining a harmonious and amicable atmosphere. It is only through the cooperation of everyone that we can build a community based on mutual respect and concern for each other.

1. For protecting the academic interests and harmony within the premises of the University, the students are expected not to involve themselves in activities against the University or any individual associated with the University. In case of an organized gathering (for example: meeting, function, celebration etc.) the permission needs to be obtained from the Competent Authority at least 10-15 days in advance through proper channel.

2. University resources are meant to be used by the student community for various academic and administrative purposes of the University. Use of University resources viz. University vehicles, Residences, library books, telephone, computer or photocopier systems etc., for personal gains or for personal use is prohibited. It may invite punitive actions.

3. Central University of Andhra Pradesh does not discriminate any of the members on the basis of nationalities, religion, gender or any other characteristics. Harassment or ragging in the form of jokes, slurs, and oral, written or digitally-generated offensive material on the basis of any of the above-mentioned characteristics tantamount to discrimination and is prohibited by the University as per its norms.

a) Any student, if subjected to any form of discrimination by another member of the community, must report immediately to the Office of Student Affairs.

b) Any person witnessing an incident of discrimination is also expected to report to the authorities immediately. Failing to do so will be considered as a serious offence and will be dealt on a par with perpetrators of the offense.

c) In case of a failure to identify the perpetrators of discrimination, all the suspects/ group of students involved will be punished, if found guilty after inquiry.

4. Reports of harassment, ragging or discriminatory actions of any kind must be reported to the concerned committees orally or in writing. Remedial actions may include direct communication with the parties, third party intervention by the members of the committee concerned, or an investigation as deemed fit and as per the approval of the Competent Authority.

5. The University is committed to a fair investigation and redressal of issues concerning the victims of any of these actions, with the help of a fair inquiry, if the need arises. If the claim of misconduct is found true, appropriate disciplinary actions will be taken. Cases of false reporting with dishonest intentions or of slander against an individual are discouraged, and such cases might fetch penal measures against the complainant. All the parties are expected to cooperate in the process of investigation.

6. The Notices/Circulars are sent by the University for due compliance and University does not expect response from any student. In case, the student wishes to place a specific request on any specific matter, he/she may send email request to the concerned office only. However, any violation of these guidelines will be considered as indiscipline and disciplinary action will be taken against the defaulters.

7. For settlement of any grievances, the students may contact the office of the concerned departments like Mess Committee, Student Affairs etc. In case the issue is not resolved, then they can contact respective Deans of Schools. In any case the students are expected to refrain from sending complaint or mail directly to Hon'ble Vice-Chancellor or the Office of the Hon'ble Vice Chancellor or the Embassies of their respective countries (in case of foreign students). However, the student can seek prior appointment with the Hon'ble Vice Chancellor to meet in person after following the due official procedure.

6. UNIVERSITY RULES:

- a) **Attendance:** All Academic Programmes currently run by the University are residential and full-time. Hence, enrolled students have to be present on campus for the entire duration of the programme, unless they have written permission from the Dean of the concerned School (in case of field work, site visits or unavoidable circumstances). However, the period of leave will be treated as “absence” while calculating the attendance for a course. Each student must have at least 75% attendance to be able to appear for the end term examinations. Students who do not have the minimum required attendance will either be barred from appearing in the end term examination, they may be asked as well to repeat the course or drop a grade, whichever is deemed fit by the School.
- b) **Leave of Absence:** Students can apply for a leave of absence through a written application to the Dean of the School concerned, who can grant leave in special circumstances. A copy of such approval must be submitted to the Student Affairs Office and Academic Office. These circumstances would include those that are beyond their control, such as meeting with an accident, falling a victim of crime, acute illness or serious on-going medical condition, on-going life-threatening illness of a close family member or partner, bereavement of a close family member or partner, acute or on-going serious personal or emotional circumstances, or domestic upheaval like fire, burglary or eviction etc. If the period of leave extends more than ten days, permission needs to be obtained from the Competent Authority. However, in the case of any leave of absence initiated by the student, the charges for the Residence Hall will remain non-refundable.
- c) **Disciplinary Measures:** The University expects its students to uphold a certain code of conduct and maintain decorum in the campus and in the Residence Hall during the period of their stay at CUAP. The following actions constitute a violation of the code of conduct:
- 1) Academic dishonesty of any kind, be it plagiarism or helping someone else in committing an act of dishonesty.
 - 2) Furnishing false information for any official purpose.
 - 3) Disorderly conduct, use of abusive language, indulgence in vandalism and disruption of classes etc.
 - 4) Alcohol or drug related misconduct, Possession or distribution of drugs or other controlled substances is strictly prohibited.
 - 5) Theft, damage or disregard of University property.
 - 6) Possession of weapons of any kind.
 - 7) Failure to comply with the University's IT (Information and Technology) Policy.
 - 8) Failure to maintain required attendance in a course and/or failure to take prior permission for leave of absence.
 - 9) Gambling.
 - 10) Failure to abide by the University rules and regulations at all times.

A student who fails to adhere to any of the above-mentioned disciplinary requirements will face penal measures. In such cases, depending on the severity of the default, the University's Disciplinary Committee may recommend to debar the student from accessing any University services, prevent participation in research related activities for a specific period of time or expel and remove the student's name from University's rolls.

- d) **Media:** All the members of the CUAP community are committed to strive towards the vision of University and lead it to the highest standards of academic excellence. Keeping in mind the academic and vocational welfare of the students, the University has a strict media policy. Students are expected to refrain from engaging with media personnel through any medium of communication, without keeping the University in the loop. The concerned University officials must first be informed about any activity that will require student engagement with the media and can be carried out only with an approval from the Competent Authority. The University has an identified Communication official/team that manages all correspondences with the press (both electronic and print media). This official /team is also responsible for ensuring that any event or news relevant to the University and its students gets adequate media coverage.
- e) **Consequences of a breach:** The University shall review the circumstances under which breach of this policy is committed and decide on an appropriate action, in view of the mala fide intention inherent in the case. The University may constitute an appropriate committee for the said review. The committee may further decide on penalizing the defaulting student with appropriate disciplinary action, including cancellation of admission.

Under-Graduate Programmes: 2023-24

Sl. No.	Details of the Programme Offered	Duration in Years	Eligibility Criteria	Intake of students
1	B.A. (Hons) Political Science	3 Years	+2 level of education (Intermediate/CBSE/ICSE/HSC or equivalent in Science/Arts/Commerce/ other streams with 50% aggregate marks.	30
2	B.Sc. (Hons) Economics	3 Years	+ 2 level of education (Intermediate /CBSE/ICSE/HSC or equivalent in Science / Arts / Commerce / Other streams with Mathematics as one of the subjects with 50% aggregate marks.	30
3	BBA Bachelor of Business Administration	3 Years	+2 level of education (Intermediate/CBSE/ICSE/HSC or equivalent in Science/Arts/Commerce/ other streams with 50% aggregate marks.	50
4	BA/BSc RMIT: in Retail Management and IT	3 Years	+2 level of education (Intermediate/CBSE/ICSE/HSC or equivalent in Science/Arts/Commerce/ other streams with 50% aggregate marks.	30

Post-Graduate Programs: 2023-24

Sl. No	Details of the Programme Offered	Duration	Eligibility	Intake of students
1	M.A. English	2 Years	At least 50% marks in the bachelor's degree with at least 50% marks in English as Optional Subject OR at least 50% marks in bachelor's degree with at least 55% marks in any literature / English as Compulsory Subject.	25
2	M.A. Telugu	2 Years	With at least 50% marks in the bachelor's degree with at least 50% marks in Telugu as an optional subject; OR with at least 50% marks in the bachelor's degree with at least 55% marks	25
3	M.Sc. (AI&DS) Artificial Intelligence and Data Science	2 Years	Bachelor's degree in Computer Science/ Computer Applications/ Information Technology OR any other equivalent degree with Computer Science as one of the subjects with a minimum of 50% aggregate marks.	25
4	M.Sc. Mathematics	2 Years	Bachelor's degree with a minimum of 60% marks in the aggregate of optional subjects with Mathematics/ Statistics as one of the subjects; OR with at least 55% of marks for those students who have done B.A. /B.Sc. (Hons) course in Maths / Statistics.	25
5	M. Sc. Economics	2 Years	A Bachelor's degree in Economics with at least 50% marks in aggregate and at least 50% marks in Economics; OR Bachelor's degree with at least 60% marks in any of the allied subjects viz. Commerce, Statistics, Mathematics, Engineering or any of the Social Sciences subjects.	25
6	M.Sc. Applied Psychology	2 Years	Bachelor's degree with 50% marks in any discipline from a recognized university.	25
7	M.A. Political Science	2 Years	Bachelor's degree with at least 50% marks or Equivalent Grade in Social Sciences or Humanities subjects OR 55% marks in any other subject.	25
8	M.Sc. Molecular Biology	2 Years	Bachelor's degree in Microbiology, Botany, Zoology, Genetics, Agriculture, Medicine and Veterinary Science with a minimum aggregate of 50% marks and above from a recognized university.	25
9	M.B.A. Tourism and Travel Management	2 Years	Bachelor's degree in any discipline including Vocational programmes like B.Voc. With minimum of 50% marks.	25

Note: For admission to all UG & PG Programmes, the minimum eligibility condition for

SC/ST/PWD candidates is 5% less than the percentage for General/EWS and OBC categories.

RESERVATION OF SEATS:

Following the policy of the Government of India and the Guidelines of the University Grants Commission, the University has reserved 15% of the seats in each course for candidates belonging to the Scheduled Castes and 7.5% for those belonging to the Scheduled Tribes with a provision for interchangeability between these categories, wherever necessary.

Candidates should submit a copy of the certificate of their caste/tribe from a Revenue Officer not below the rank of Tahsildar/Mandal Revenue Officer at the time of the interview, admission/counselling.

As per Government of India norms, 27% of the seats are reserved for OBC (Non-Creamy Layer category) and 10% of the seats for EWS candidates. Candidates claiming reservation under this category must enclose an attested copy of OBC (Non-Creamy Layer)/EWS category certificate issued by a competent authority in the format prescribed by GOI without which their application will not be considered under OBC category.

7. Academic Information:

a) Attendance:

The Academic Programmes currently run by the University are residential and full-time. Hence, enrolled students have to be present on campus for the entire duration of the programme. Each student must have at least 75% attendance to be able to appear for the end term examinations. Students who do not have the minimum required attendance will either be barred from appearing in the end term examination, they may be asked as well to repeat the course or drop a grade, whichever is deemed fit by the School.

b) Course Requirements:

For each programme or degree, a list of approved courses that meet University and School requirements will be specified. All students must enroll in a specified number of courses during each semester in a programme except when granted leave of absence by the Dean of the School. Minimum academic requirements like, the lower limit of credits necessary for registration to any course in each semester and grade point average for each course of study will be specified for each programme at the start of the semester and at the time of registration.

c) Internships and Field Trips:

All the Schools of the University periodically organize field trips and provide internship opportunities for students to aid experiential learning apart from everyday classroom

lectures. These internships give students the required work experience which helps improve their career prospects. Likewise, given the historical and ecological richness of the location of the University, the field trips provide students opportunities for exploration, cultural ex-change and enhanced on-ground.

d) Faculty Mentor:

A Faculty Mentor will be assigned for each student to guide and help him/her in choosing the right course. These Mentors will help students assess their interests and abilities, the number of credits required and past performance to ensure that they pick the right course. The faculty mentors would also provide professional counselling to the students as and when required.

e) Credit Requirements:

Each course in a semester is assigned a certain number of credits i.e. either 3 credits or 1 credit. The University offers mandatory (Core) and optional (Elective) courses which carry three credits each and seminar with 1 credit. The internship, project and dissertation credits are decided by the School.

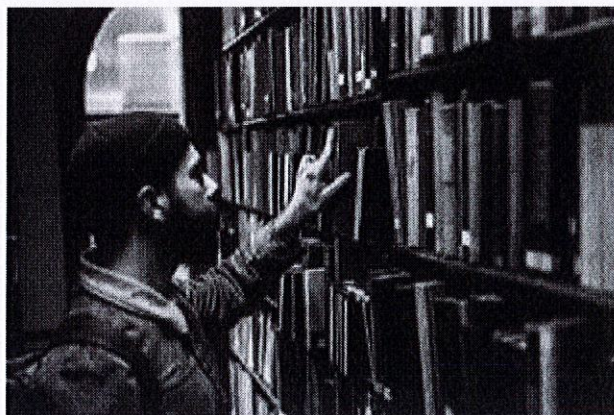
f) The University Library:

The University library is committed to excellence in services and supporting intellectual inquiry, research and lifelong learning needs of the University community. Its vision is to provide seamless access to information through innovative services that drive intellectual exchange and foster interdisciplinary cross-campus research.

The borrower shall be responsible for any loss/damages/disfigures caused to the material borrowed. In case book is lost/damaged/disfigured, the user must report to the University Librarian in writing. The borrower will be required to replace the same or the latest edition of the document along with INR 100/- penalty or pay double the price of such document besides overdue charges. However, penalty on out-of-print book shall be triple the cost of book. If the document forms a part of a series, the borrower will be charged for the replacement of the entire set.

Care of Documents:

When the book (s) is returned to the CUAP Library, the user should make sure that his/her responsibility is duly discharged and the document is cancelled from his/her name. Before leaving the Issue Counter, users should satisfy themselves as to whether the item loaned to them is in good condition. If not, they should immediately bring the matter to the knowledge of the Library staff at the Issue Counter. Otherwise, he/she will be held liable for the damages, noticed at the time of return.



8. Examination:

Special features

The special features of the University's academic set up include a flexible academic programme that encourages interdisciplinary courses. The assessment of examinations of the Undergraduate and Postgraduate courses is continuous and internal.

Semester system

The courses are organized on the semester pattern. The academic year consists of two semesters of 16 to 18 weeks each. July – December is the Monsoon and January – June is the winter semester.

Continuous internal assessment

The examination system of the University is designed to test systematically the student's progress in class, laboratory and field work through continuous evaluation in place of the usual "make or mar" performance in a single examination. Students are given periodical tests, short quizzes, home assignments, seminars, tutorials, term papers in addition to the examination at the end of each semester. A minimum of three such assignments/tests are administered as part of the internal assessment process

Attendance and progress of work

A minimum attendance requirement of 75% of the classes actually held in each course (at least 60% if the same course is repeated for writing the end-semester examinations, and for visually challenged students) and participate, to the satisfaction of the Academic Unit, in seminars, sessional and practical's as may be prescribed, mandatory. The progress of work of the research scholars and their attendance is regularly monitored by their supervisors. Absence from classes continuously for 10 days shall make the student liable to have his/her name removed from the rolls of the University. Absence on medical grounds should be supported by a certificate which has to be submitted soon after recovery to the respective Academic Unit. Coordinator can condone the requirement of Minimum attendance up to 5% only for regular or repeat courses.

9. Evaluation Regulations

1. The performance of the student enrolled for a programme is assessed at the end of each semester. Evaluation of the student enrolled in all programmes is done under the Grading System.
2. The final result in each course will be determined based on CIA and performance in the End Semester Examination.
3. The answers scripts of End Semester Examination shall be evaluated by the examiner(s) immediately after the completion of the examination.
4. Students pursuing Undergraduate and Postgraduate programmes should pass separately in both the internal and external examinations, i.e. the students should secure 16 (40% of 40) out of 40 marks in the CIA and 24 (40% of 60) out of 60 marks in the End Semester Examinations for theory courses
5. In case of a core Laboratory course, the CIA is the only component. Appropriate distribution of marks for practical record/ report/ observation, Attendance, experiment proficiency, Viva, if any, as decided by the BoS concerned.
6. For practical courses, the assessment is through either only CIA or only End Semester Examination, or both as decided by BoS concerned.
7. For courses involving field activity, dissertation/project report, there is no End Semester Examination.
8. Students failing to secure the minimum pass percentage (40%) marks in CIA are not allowed to take the end semester exam of that course. S/he has to redo the course by attending special classes to gain the pass percentage in the internal tests in order to take the end semester examinations. However, the freshly secured internal marks only will be considered for computing the final marks.
9. Students failing a course due to lack of attendance have to redo the course.
10. 'Unsatisfactory' will be mentioned against the audit course in which the student lacks attendance. However, s/he can redo the course, when it is offered, to get the minimum attendance and obtain 'Satisfactory' grade. One Audit course cannot be replaced by any other equivalent course.
11. Students failing only in the end semester examination can retain their internal marks and reappear for only the end semester examination, when it is conducted. This is called "Repeat" course.
12. Students failing a course due to their absence in the End Semester Examination can reappear only for the end semester examination, when it is conducted. This is called "Repeat" course.
13. A student failing in a course can register for that course only when it is offered by the Faculty/Department concerned.
14. The answer scripts of the semester examinations shall not be returned to the candidates. The result of the continuous assessment of the students will, however, be communicated to students after the assessment.
15. At the end of semester examinations, wherever required, the teacher concerned along with the Dean / Programme Coordinator/ and the chairperson, DESEC, may moderate the evaluation.
16. Students who obtain 'F'/ 'FA'/ 'AE' Grade or 'Unsatisfactory' in any course may be permitted to take the Repeat / Redo course depending upon their attendance and marks obtained in CIA.
17. Re-evaluation is applicable only for theory papers and is not be entertained for other components such as Practical / Dissertation, etc.
18. Separate application for every course to be re-evaluated should be submitted by the candidate in the prescribed form along with the prescribed fee to be received by the Controller of Examinations

within 15 working days from the day of publishing the results.

19. The application for reevaluation shall be submitted to the Controller of Examinations through the Department concerned and Academic Unit Level Grievance Committee (AULGC) gets it re-evaluated by any two faculty other than the first examiner. If the student is not satisfied with the reevaluation, s/he can challenge the award by paying a fee of Rs.500 per course. The Controller of Examination sends it to an external examiner, whose decision is final.

Evaluation of Project Work

1. The method of evaluation of a project report of all UG/PG programmes is decided by the BoS concerned and the relevant records are maintained by the department.
2. The qualifying grade for the Dissertation/Project report/Monograph/research paper in all programmes is 'C'. Students who obtain less than the said grade for dissertation/project report may rewrite and resubmit it within a maximum of 60 days.

Consolidation of Marks

1. The results/ statement of marks after moderation, if any, shall be submitted by examiner(s) to the chairperson, DESEC, in a sealed cover.
2. If there are more than one examiner for reasons whatsoever, then the statement of marks shall be prepared by taking the average of the marks given by the examiners.
3. The Chairperson, DESEC will consolidate all statements of marks of that semester and forwards the same to the o/o The Controller of Examinations through the Dean / Programme Co-ordinator concerned.

Grading System

1. Grading system is followed by Central University of Andhra Pradesh. Grading constitutes the core of CBCS, as it reduces the subjective element in Assessment/Evaluation and thereby prevents any disadvantage to the student. Grade is an index of the performance of a student in a particular course. It is the transformation of scaled marks secured by a student in a course. Grade point is the weightage allotted to each grade depending on the range of marks awarded in a course.
2. The DESEC shall prepare two Copies of the results, one with marks sends the o/o the CoE another for the Department.
3. A grade shall be awarded in a meeting of the Departmental Committee (DC) to be held not later than 15 days after the last day of the end semester examinations, as indicated below.

4. A student in order to be eligible for the award of Degree in a programmes must obtain a minimum of 'C' grade in every course.
5. The results of successful candidates are classified on the basis of the Cumulative Grade Point Average (CGPA) as indicated below:

First Class with Distinction	CGPA of 8.00 and above and up to 10.00
First Class	CGPA of 6.50 and above and up to 7.99
Second Class	CGPA of 5.50 and above and up to 6.49
Pass Class	CGPA of 5.00 and above and up to 5.49

6. To satisfactorily complete the programme and qualify for the degree, a student must obtain a minimum CGPA of 5. No student with F/ FA/ EA grade(s) on record is eligible for award of the degree.
7. To satisfactorily complete the programme and qualify for the degree, a student must obtain a minimum CGPA of 5. No student with F/ FA/ EA grade(s) on record is eligible for award of the degree.
8. The division obtained by a student is entered in his/her provisional, consolidated marks sheet and the degree certificate

Grade Point Average (GPA)

A grade point average is a number representing the average value of the accumulated final grades earned in courses over time. More commonly called a GPA, a student's grade point average is calculated by adding up all accumulated final grades and dividing that figure by the number of grades awarded.

Grades and Grade Points

The marks are converted to letter grades based on pre-determined mark intervals. The marks in fractions are rounded off to the nearest integer. The performances of students in each course is expressed in terms of marks as well as in Letter Grades The grades are awarded as given in the following Table 1.1

Table 1.1: For All UG and PG Programmes

Range of Marks in %	Letter Grade	Grade Point	Description
90 to 100	O	10	Outstanding
80 to 89	A+	9	Excellent
70 to 79	A	8	Good
60 to 69	B+	7	Above Average
50 to 59	B	6	Average
40 to 49	C	5	Pass
< 40	F	0	Fail
	FA	0	Failure due to lack of attendance
	AB	0	Absent
	AU	NA	Audit Course

The Controller of Examinations will publish the provisional grades within 15 days from the date of declaration of result. Re-evaluation of marks, on the request of the student is done as per the regulations.

Note: For audit courses ‘Satisfactory’ or ‘Unsatisfactory’ is indicated instead of the letter grade and is not counted for the computation of SGPA/CGPA.

Semester Grade Point Average (SGPA)

SGPA indicates the performance of a student in a given semester. SGPA is based on the total credit points earned by the student in all the courses and the total numbers of credits assigned to the courses in a semester. The SGPA is the ratio of the sum of the product of the number of credits with the grade points scored by a student in all the courses taken by a student and the sum of the number of credits of all the courses undergone by a student, i.e.,

$$\text{SGPA} = \frac{\sum (C_i \times G_i)}{\sum C_i}$$

where C_i is the number of credits of the i^{th} course and G_i is the grade point scored by the student in the i^{th} course.

Illustration for SGPA:

Course Title	Course Type	Credits assigned	Marks obtained by student	Letter Grade	Grade Point	Credits assigned X (GP) = Credit Point
Course 1	Core	4	78	A	8	32
Course 2	Core	4	67	B+	7	28
Course 3	Core	4	77	A	8	32
Course 4	Core	4	96	O	10	40
Course 5	Elective	3	86	A+	9	27
Course 6	Elective	2	66	B+	7	14
Course 7	Core (Lab)	2	50	B	6	12
		23				185

SGPA = 185/23 = 8.04

Cumulative Grade Point Average (CGPA)

CGPA is obtained by dividing the total number of credit points earned in all semesters by the total number of credits in all semesters of a programme, i.e.,

$$CGPA = \frac{\sum (C_i \times S_i)}{\sum C_i}$$

where S_i is the SGPA of the i^{th} semester and C_i is the total number of credits in that semester.

The SGPA and CGPA is rounded up to 2 decimal points and is reported in the Gradecard/ sheet or transcript.

Illustration for CGPA:

Semester 1	Semester 2	Semester 3	Semester 4	Semester 5
Credits: 22	Credits: 22	Credits: 23	Credits: 23	Credits: 23
SGPA: 6.9	SGPA: 7.8	SGPA: 5.6	SGPA: 6.0	SGPA: 6.3
Semester 6	Semester 7	Semester 8	Semester 9	Semester 10
Credits: 23	Credits: 23	Credits: 23	Credits: 23	Credits: 25
SGPA: 8.0	SGPA: 7.0	SGPA: 7.2	SGPA: 6.8	SGPA: 7.0

Thus, CGPA

$$= \frac{(22 \times 6.9 + 22 \times 7.8 + 23 \times 5.6 + 23 \times 6.0 + 23 \times 6.3 + 23 \times 8.0 + 23 \times 7.0 + 23 \times 7.2 + 23 \times 6.8 + 25 \times 7.0)}{22 + 22 + 23 + 23 + 23 + 23 + 23 + 23 + 23 + 25}$$

$$= \frac{1577.1}{230} = 6.86$$

Grade Sheet

The CoE issues Grade Sheet to the students, which containing the marks and grades obtained by the student in the previous semester and the Semester Grade Point Average (SGPA).

The grade sheet contains:

- the title of the courses taken by the student
- the credits associated with the course
- type of Course
- the marks and grades secured by the student
- the total credits earned by the student in that semester
- the SGPA of the student

Provision to appeal

1. There is a provision for the candidate to appeal after the results are announced if s/he is dissatisfied with the marks/ Grade s/he has been awarded.
2. The appeal may be made regarding the End of Semester Examination. Such appeals are referred to an Appeals Committee whose decision is final.

End Semester Examination

- (i) The Student shall approach the Grievance Cell with a written submission **within 7 working days** of the publication of the end semester examinations results.
- (ii) Appeal for each paper should be made separately.
- (iii) Fee as prescribed by the University for each course under appeal should be paid.
- (iv) The Grievance Committee is empowered to revise the grades if the case is genuine and is also empowered to penalize the candidate if his/her submission is found to be baseless and unduly motivated.

10. Fees and Scholarship:

Payment of fees to the University can be done through cheque or bank drafts. Alternatively, students can also pay online through net banking.

For the newly admitted students, it is mandatory to pay dues for the current semester and register for the courses before the commencement of classes. In case of existing students, the fees for each semester have to be paid by Last Date of Payment. In case of non-payment of dues by the mentioned dates, the student will not be allowed room in the Residential Hall as well as no entry into the classroom. All outstanding dues after these dates will be subject to a fine of Rs.1000.00. If the student is unable to clear the outstanding dues within 30 (thirty) days, he/she will be debarred from attending classes and appearing in the Mid-semester examinations.

11. GRIEVANCE:

- a) **Ragging / Harassment / Discrimination:** The University is committed to the prevention and prohibition of the menace of ragging. The University strictly prohibits any kind of harassment or discrimination in any form. In addition to adopting various anti-ragging policies and regulations, the University also has an Anti-Ragging Committee. The Committee will investigate the matter and take necessary action against the miscreants. The composition of Anti-Ragging Committee is intimated to everybody through a public notice.
- b) **Sexual Harassment:** The University is committed to promoting an environment that encourages equality of opportunity and will not tolerate any form of sexual harassment. It will take all necessary steps to ensure that students, faculty and staff are not subjected to any form of harassment. For all complaints related to sexual harassment, an Internal Complaints Committee (ICC) has been formed under Sexual Harassment of women at work place (Prevention, Prohibition and Redressal Act, 2013). The composition of the ICC is intimated to everybody through a public notice.
- c) **Disciplinary Issues:** Any student found to be indulging in undesirable and offensive activities such as ragging, physical assault, damage to property etc. should be reported to the Disciplinary Committee. The Committee will look into the complaint as it holds the power to take severe disciplinary action against the offending student.

12. Facilities:

- a) **Campus Dining Facilities:**
The dining areas in the Hostels ensure balanced meals for students, keeping in mind their varied cultural backgrounds and food habits.

b) Drinking Water:

The University has purified drinking water facilities at its residential halls and in the main campus of the University in all its academic building and administration building.

c) Study Areas:

Each Residence Hall has a designated Study Area which is open 24 hours a day, seven days a week.

d) Access to Campus:

The Campus is open from 9:00 am to 6:30 pm, 6 days a week. Individuals (other than CUAP community members) who wish to enter the University campus should have a valid identity proof and a legitimate purpose for their visit, or be an invited guest of a student, staff, faculty or University.

13. Security Guidelines:

The University is committed to providing a campus environment that is conducive to the pursuit of each student's academic goals. Your co-operation will ensure that the campus remains safe. If you have any questions regarding safety, please contact the Student Affairs Office/Hostel in charge.

a) Safety Rules and Regulations:

1. In case of sickness or injury, no matter how minor, report at once to the Hostel In charge /Student Affairs Office.
2. In case of injury resulting in possible fracture to legs, back, or neck, or any accident resulting in the loss of consciousness, or a severe head injury, the affected person must not be moved until medical attention has been given by authorized personnel.
3. Observe "No Smoking" regulations.
4. Do not block access to fire extinguishers
5. Do not tamper with electrical controls or switches.
6. Do not engage in practices that are inconsistent with common safety rules.
7. Report any safety concerns to the Student Affairs Office /Reception immediately
8. If you hear the fire alarm, evacuate the building immediately but cautiously.

b) Safety Checklist:

It is the responsibility of every member of the CAUP community to be on the lookout for possible hazards. If you spot any hazardous situation, report it to the Hostel in charge / Student Affairs Office/Reception immediately.

Following is an indicative list of the hazards that should be reported:

- 1) Slippery floors and walkways
- 2) Missing (or inoperative) entrance and exit signs and lighting
- 3) Poorly lighted stairs

- 4) Loose handrails or guard rails
- 5) Open, loose or broken windows
- 6) Dangerously piled supplies or equipment
- 7) Unlocked doors and gates
- 8) Electrical equipment left operating
- 9) Open doors on electrical panels
- 10) Leaks of steam, water, oil, other liquids

14. Student Activities and Societies:

Students are encouraged to participate in Student Societies and Events, during the course of their study at CUAP. Being a part of these groups and societies gives them an opportunity to develop their communication, organizational and social skills. The clubs are managed by students and the University provides support and facilities.

a) Sports Events:

The University provides facilities for a large number of sports for students, faculty and staff. All sports events in the University are organized by the Sports Events. Sports enthusiasts are welcome to be a part of the club and participate in events recreationally or competitively.

b) Cultural Programme:

The University organizes cultural events and festivals on campus. The Dance, Music, Dramatics and Photography Clubs are a part of this society.

c) Literary Society:

The purpose of this society is to promote literary talent and create a community where people feel free to express themselves through the written word. Member students of this society try to promote a culture of meaningful dialogue and creative writing in the community.

d) Awareness Programme:

- **Environment Club:** The Club is involved in a range of programmes aimed at promoting environmentally conscious behavior through hands-on "green" activities. Members of the Club contribute by providing creative ideas on how to initiate and organize programmes in line with the Club's objectives.
- **Social Club:** The Social Club works toward promoting awareness about various societal issues. It hosts on-campus activities, during which prevailing social issues are examined through interactive events, discussions, seminars and talks. The club

also designs off-campus activities where volunteers get a chance to visit social organizations and aid events that make a difference.

e) Career Resource Cell:

The Career Resource Cell (CRC) is run by a team of students in coordination with the staff and faculty. It is involved in building connections with various organizations and companies that may offer employment and research opportunities to students. The Cell handles all aspects of such collaborations, from contacting companies to managing logistics and assisting the organization's representatives.

f) NSS Activities:

To develop qualities of character courage, comradeship, discipline, leadership, secular outlook, spirit of adventure and sportsmanship and ideas of self-less service among the youth to make them useful citizen. University Provides and guard these activities under Mentors.

15. About Ananthapuramu:

Ananthapuramu is a city in the Andhra Pradesh state of India. It is a place that blends history and modernity. The Lepakshi temple, a UNESCO Heritage Site, is the most famous tourist attraction of this district hosting the 20 feet tall iconic Nandi. The 550-year-old banyan tree that is mentioned in the Guinness Book of World Records for its enormous size is found here. Ananthapuramu is known for its silk trade in the modern industry and also boasts of the \$2 billion-dollar 'KIA' motors manufacturing plant in Penukonda that churns out 3,00,000 units annually. It is the hometown of former President of India, Shri Neelam Sanjeeva Reddy. Puttaparthi, the abode of Sri Satya Sai Baba, believed to be the reincarnation of Shirdi Sai Baba by his followers, is located in Ananthapuramu.

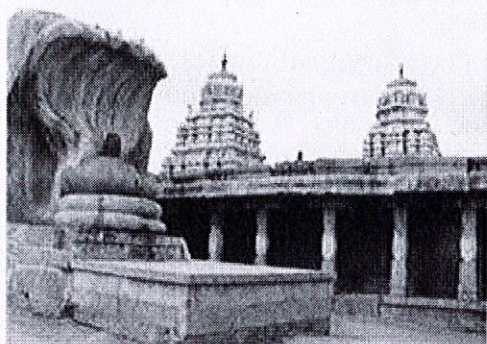
It is said that the place got its name from 'Anantasagaram', which was a big tank in Ananthapuramu that means "Endless Ocean". Some assert that the city was named after the queen of Anantarasa Chilkkavodeya, the former ruler while some say that the place has been named after Anantarasa himself.

It is located at the western most part of Andhra Pradesh. The city is bounded on the north by Kurnool, on the east by Cuddapah and Chittoor and on the south and west by Karnataka State. The major rivers of the city are Penna, Chithravathi and Vedavathi.

The climate of Ananthapuramu is tropical. The temperature of summer varies between 30°C. - 40°C and the temperature of winter varies between 20°C. - 27°C. The rainfall of Ananthapuramu is seasonal.

As per history, Ananthapuramu was known as "Hande Ananthapuramu". The word 'Hande' means chief. Ananthapuramu and a few other places were gifted by the Vijayanagar rulers to Hanumappa Naidu of the Hande family. Anantarasa Chilkkavodeya, a Vijayanagar ruler constructed the villages of Anantasagaram.

The place came under the Qutub Shahis, the Mughals, and the Nawabs of Cuddapah. Although the Hande chiefs continued to rule as their subordinates, it was occupied by the Palergar of Bellary during the time of Ramappa. But the place was won back by his son, Siddappa. In 1757, Morari Rao Ghorpade attacked Ananthapuramu.



Lepakshi Temple

Ananthapuramu then came under the possession of Hyder Ali and Tipu Sultan. It is said that Tipu hanged all the male members of the Siddappa family except Siddappa who escaped from his imprisonment at Srirangapatnam. After Tipu's death, Ananthapuramu was once again taken back by Siddappa. Siddappa submitted himself to Nizam because of the treaty of 1799, which took the total control of the area. Later he was pensioned off when British occupied the territory.

Ananthapuramu City is well connected to major cities. It is situated on National Highway 44 between Hyderabad and Bengaluru. The nearest Airport is Bengaluru at 215 Kilometers. Its Railway Station connects to Chennai, Hyderabad, Vijayawada, Bengaluru, Mumbai, Kolkata and New Delhi.

16. Student Responsibilities:

All students are required to follow the guidelines laid down by the University and must abide by the established standards of conduct. This will ensure that the students, faculty and administration work together to create a community that is founded upon mutual respect for all the members, honesty in all endeavor's and responsible conduct at all times.

All graduate students enrolled in University are understood to have accepted the responsibility of adhering to all the policies and procedures that govern their education and stay at the University.

17. UNDERTAKING BY THE STUDENT:

Academic Year: 2023-24

As a student admitted to the Central University of Andhra Pradesh, I Undertake to uphold the above objectives and values of the university. More specifically:

- I will consciously keep myself away from all actions that will disrepute to the Institution.
- I will uphold the dignity of academic and administrative units and will not abet/coerce/incite others in the obstruction/ disruption of teaching, research, administration, or other University activities, including public service functions.

- I will always behave in a manner that is respectful of all sections of the University community on all platform's students, teachers, non-teachers' staff, and residents-irrespective of their religion, caste, religion, gender, and other identities.
- I will make myself aware of the various grievance's mechanisms available at different levels in the Universities and will seek redress through due processes.
- I understand my privileges and right and, when necessary, participates in peaceful protest/demonstrations only in designed spaces without obstructing the normal functioning of the University and its various entities.
- I will protect the property of the University, including official and residential spaces, and not cause damage to public property under any circumstance.
- I will refrain from consumption and promotion of b and substances anywhere in the campus.
- I will abide by the rule and laws pertaining to sexual harassment at workplace and the procedures framed by the University to enforce them.
- I will uphold the University' code of conduct and rules as may be framed from time to time to uphold the larger objectives and values of the University.

I understand that failure on my part to uphold any of the above will attract disciplinary proceeding in the appropriate body of the University.

Signature of the Students with Date	
Mobile no. of Student	
Signature if the Parent/ Guardian with Date	
Mobile Number of the Parent/ Guardian	
Date of Declaration	